

[Institution Letterhead]

Prof. Ken Turner
Computing Science and Mathematics
University of Stirling
Stirling, FK9 4LA
UK

[Date]

Dear Prof. Turner

Registration for Summer School on Home Care Systems, 1st–5th June 2009, Edinburgh

I would like to register the following student for your summer school:

Student Family Name:
Student Given Name:
Student Institution Address:
Student Phone Number:
Student Email:

I believe this student has an appropriate background and would benefit from participation in this summer school.

I request a free, SICSA-sponsored place for this student on the summer school. (A SICSA student is one who is registered for a PhD at a Scottish University.) My institution will support travel and other subsistence costs not included in the fee.

Yours Sincerely

[Supervisor Name]