

**CSC9UB1: Survival Skills for the Information Age
Incorporating PDMU9L6 and PDMU9L7**

Schedule: Autumn 2017

Week	Starting	Lectures		Practicals	
		Mon 14:00 LTA5	Fri 11:00 LTW1	session 1	session 2
1	11-Sep	✘	Initial Meeting	✘	✘
2	18-Sep	There will be no lectures after the first meeting. You are expected to make use of the online resources to provide background in Systems, Networks, and in Web Design. These timeslots are designated as office hours: you may seek help from Prof Shankland in 4B122 at these times.		Intro	Web Design 1
3	25-Sep			Text and Graphics 1	Web Design 2
4	02-Oct			Text and Graphics 2	Web Design 3
5	09-Oct			Text and Graphics 3	Web Design 4
6	16-Oct			Powerpoint 1	Web Design 5
7	23-Oct			Mid semester reading week	
8	30-Oct	✘	✘	Powerpoint 2	Databases 1
9	06-Nov	✘	✘	Spreadsheets 1	Databases 2
10	13-Nov	✘	✘	Spreadsheets 2	Databases 3
11	20-Nov	✘	✘	Spreadsheets Test	Web Design 6
12	27-Nov	✘	✘	Advanced Office	Web Design 7

This is a suggested schedule to help you meet assessment deadlines. You can choose to do worksheets in a different order as long as you are prepared for assessments at the right time.

PDMU9L6 strand
PDMU9L7 strand
CSCU9B1 both practical strands

Assessment dates

Topic	Date
Multiple Choice Quiz on Systems and Networks (CSCU9B1 only)	To be completed by 1 December 2017 (online test, in your own time)
Web Design, Implement and Test Assignment (CSCU9B1 and PDMU9L7)	Monday 30 October 2017
Spreadsheets lab test (CSCU9B1 and PDMU9L6)	Monday 20 November 2017
Checkpoints (all)	As you go, usually with two weeks to complete. The exception is the last three, which must be completed by 1 December 2017

Labs: Each lab is 2 hours long. Normally, CSCU9B1 attend two sessions per week. PDMU9L6 and PDMU9L7 attend one session per week.

Monday 0900 2A15
Tuesday 1200 1A11

Thursday 1300 2A15
Friday 0900 2A17
(we are currently holding the Friday session in reserve and not